

# ORLAND CEMETERY DISTRICT

December 13, 2022

9:00 A.M.

I.O.O.F Cemetery

District Office / 3900 County Road "P" Orland, California 95963

## **AGENDA**

*This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot act on any unscheduled items unless it is declared by a vote of a least two-thirds (2/3) of the Board that there is a need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for public identification purposes only and will not necessarily be considered in indicated order. Details concerning agenda items are available for public reference during normal business hours at the District Office.*

**1. Call to order:**

**2. Pledge of Allegiance:**

**3. Roll call:**

**4. Public comment on any agenda item – Open or Closed:**

*The Board of Trustees of the Orland Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding Chairman and identify themselves for record. The presiding Chairman may, in the interest of time and good order, limit the length of public comments and presentations.*

**5. Consent Calendar:**

- A. Approval of the November 8, 2022, Board Meeting Minutes:
- B. Approval of November 2022 Monthly Expenditures/Claims:

**6. Information Items:**

- A. Managers Monthly Report:
  - 1. Sales, Burials, Deposit, Major Purchases.
  - 2. Incidents/Safety Report.
  - 3. Correspondence.
  - 4. Grounds & Maintenance Report.

**7. Board Discussion and Possible Action Items:**

- A. Discussion Orland Cemetery District 06/30/2021 & 06/30/2022 Audit Update/Discussion:

**8. New Business/Future Agenda Items:**

- A. Orland Cemetery District December Office Closures:
  - Christmas Eve (Observed) – Friday, December 23, 2022
  - Christmas Day (Observed) – Monday, December 26, 2022
- B. Membership in Various Organizations – Discussion/Action:
- C. Residence & Non-Residence Fee Schedule: Price Increase 2023
- D. Legislative Update:

**9. Old Business:**

- A. Graves Cemetery Well Building Update:
- B. Wreath's Across America / December 17, 2022, at 9:00 a.m.: Planning:
- C. Veteran's Memorial Marker Dedication:
- D. BidCal Mower Update:

**10. Close session:**

- A. None scheduled.

**11. Return to open session:**

- A. None scheduled.

**12. Trustee Discussion and Comments:**

**13. Staff Reports:**

- A. Public Cemetery Alliance – Recent Board Meeting: November 21, 2022: Update/Report.

**14. Adjournment:**

This Agenda was posted this 5<sup>th</sup> day of December 2022 by Staci K. Buttermore, Administrative Assistant.

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