

**United States Army Donations Program  
Qualification for Donation of Combat Materiel**

**Information Page**

Please complete the following questionnaire and return this form with the required documents outlined below:

Full Name of Organization (ORG): Orland Cemetery District

ORG Physical Address: 3900 County Road P

City: Orland State: CA Zip Code: 95963

Telephone Number: (530) 865-3880 FAX Number: (530) 865-3881

ORG E-mail Address: orlandcemdist@gmail.com

ORG Mailing Address (if different than above): P.O. Box 424

City: Orland State: CA Zip Code: 95963

ORG Representative (REP): Staci Buttermore

Contact Information (If Different than above), Telephone Number: (530) 517-1617

Contact E-mail Address (If Different than above): SAA

Name of Organization that owns the display site: Orland Cemetery District

Address of Display site (if different from ORG): SAA

City: SAA State: SAA Zip Code: SAA

GPS Display Site Coordinates: 39^42'11.08.37"N 122^08'24.55"W

Type of Combat Equipment being requested (check only one):

Tracked Vehicle     Towed Artillery     Helicopter     Any Combat Material

Size Restrictions, maximum Length and Width: \_\_\_\_\_ Feet x \_\_\_\_\_ Feet

Do you currently possess combat equipment as static display?  Yes  No

\_\_\_\_\_  
REP's Signature

\_\_\_\_\_  
Date

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**Acknowledgements Page**

Please read the following conditions and initial after each.

- (1) **Combat Material issued to your organization cannot be loaned, sold, transferred, given to or used by any other organization. This equipment remains the property of the United States Government and must be returned to the US Army when no longer needed by your organization. skb (Initial)**
- (2) **Our program does not maintain a stockpile of equipment. The availability of any Army equipment for use as a static display is very limited as most pieces come from organizations that are closing or combining with others. As such, there is an extensive wait time of, potentially, several years. skb (Initial)**
- (3) **Requests made by organizations that are not in compliance with the terms or conditions of previous donations received from this office will not be processed until compliance issues are resolved. skb (Initial)**
- (4) **Multiple factors are assessed when determining how equipment is distributed to qualified organizations. Factors include the age of the request, type of item requested, number of items already issued to the requesting organization, size restrictions, item location, organization's funding, and the urgency of item relocation. skb (Initial)**
- (5) **Combat Material issued to your organization may not be transferred to or displayed on private property. skb (Initial)**
- (6) **Organizations are responsible for all costs regarding static display equipment, which can potentially exceed several thousand dollars. The possible costs include all release, demilitarization, display site preparation and transportation fees associated with the conditional loan of display equipment as well as the maintenance of the piece throughout the duration of the donation. skb (Initial)**
- (7) **Organizations are responsible for the long-term maintenance of any static equipment they are issued as well as all costs incurred providing that maintenance (examples: paint, labor, restoration, etc.). skb Initial**
- (8) **Once you have submitted the requested documentation, a Donations Specialist will review your file to determine if additional information or documentation is required. The point of contact listed on the static checklist will be notified when your organization has qualified to receive equipment and is on the equipment waiting list. skb (Initial)**
- (9) **Once your organization has qualified, you will be offered a suitable display piece when one becomes available. Your request will remain in an open wait status for a period of three years or until an offer has been made to fulfill the request. skb (Initial)**

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**Static Display Requirements Page for Veterans' Service Organizations and  
Municipalities**

Documentation may be emailed to [usarmy.detroit.tacom.mbx.ilsc-donations@army.mil](mailto:usarmy.detroit.tacom.mbx.ilsc-donations@army.mil) or mailed to our address at:

Commander  
US Army Tank-Automotive and Armaments Command  
M/S: 419D  
6501 E. 11 Mile Road  
Detroit Arsenal, MI 48397-5000

- (1) **Qualification Checklist for Donation of Combat Materiel for Veterans' Service Organizations and Municipalities** (enclosed) \_\_\_\_\_ **Initial**
- (2) **Written Request** for combat equipment under 10 USC 2572. The request must be signed by the highest ranking official (Mayor, Village President, County Commissioner, Commander, Commandant, and so on) of the organization. \_\_\_\_\_ **Initial**
- (3) **National Headquarters' Endorsement Letter.** Only required if your organization is a recognized veterans' service organization such as the American Legion, VFW, DAV, MCL, and so on. Forward a copy of your written request for combat equipment to your national headquarters for verification that your organization is in good standing. Your national headquarters will then endorse and forward your request to the Army Donations Program Office at TACOM for processing. \_\_\_\_\_ **Initial**
- (4) **Privacy Act Notice** (enclosed) \_\_\_\_\_ **Initial**
- (5) **Certificate of Incorporation** under State Law, City/County Charter, or other legal documentation substantiating recognition, as a governmental entity of the state. **(only required for municipalities)** \_\_\_\_\_ **Initial**
- (6) **Map of the Local Area/GPS Coordinates with Site Photographs.** This map must pinpoint the location of your organization's proposed display site and must be detailed enough to permit visitors and/or inspectors unfamiliar with the local area to easily find the display. Photographs must show where you intend to place the display item and must include surrounding landmarks, such as your facility, park signs, etc. \_\_\_\_\_ **Initial**
- (7) **Landowner Approval (required for all municipalities and for organizations that do not own the intended display site).** Provide a copy of the approval under the letterhead (i.e., council minutes or resolution) of the City/Township Council, County Board of Commissioners, and/or other appropriate law-making governing body showing that they will allow the static display to be placed on public land. Equipment may never be displayed on private property. \_\_\_\_\_ **Initial**

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## PRIVACY ACT NOTICE

SECTION I – ORGANIZATION INFORMATION			
1. Organization Name: Orland Cemetery District	2. City: Orland	3. State: CA	
SECTION II – NOTICE			
<p>The Army Donations Program office uses information that may be personal in nature to qualify civilian organizations to receive United States Army property. This personal information may include but is not limited to: name, social security number, driver's license number, taxpayer identification number, private telephone number (cell or home), private fax number, e-mail address, home address, fingerprints, etc.</p> <p>The disclosure of personal information is voluntary. Your organization may choose to provide public information such as your building address, telephone number, fax number, etc. in lieu of personal information with respect to qualifying or retaining government property. In the event your organization decides to use personal information, each individual providing such data is required to complete one of these forms. The individual should fill in the blanks at the bottom of this document, sign the form, and return it to this office for placement in your file.</p> <p>Personal information will only be used with respect to donation program requirements. Personal information will not be disclosed, discussed, or shared with other individuals unless they are directly involved in the donations process and have a direct need-to-know. Any personal information that is provided will be safeguarded and protected to the best of our ability.</p>			
SECTION III – ACKNOWLEDGEMENT			
I hereby request and authorize the donations office to collect, maintain, store, disseminate, and use Personally Identifiable Information (PII) with respect to qualifying the undersigned organization to receive and/or retain United States Army property.			
1. Signature:		2. Date:	
3. Printed Name of Person Signing (First, Middle Initial, Last): SStaci K. Buttermore		4. Title of Signer: District Manage	
5. Street Address: 3900 County Road P	6. City: Orland	7. State: CA	8. Zip Code: 95963

**Email to:** [usarmy.detroit.tacom.mbx.ilsc-donations@army.mil](mailto:usarmy.detroit.tacom.mbx.ilsc-donations@army.mil)

**Mailing Address:** US Army Tank-Automotive and Armaments Command, ATTN: Army Donations Program Office, M/S 419D, 6501, East 11 Mile Road, Detroit Arsenal, MI 48397-5000